



I. Call to Order

President Charles

Present:

President Charles

Vice President of Finance Byambasuren

Vice President of Communications Lyons

Vice President of Programming Steele

Director of Clubs & Campus Relations Tate

Diversity & Inclusion Liaison Cruz-Castillo

College of Arts & Sciences President Gunawan

School of Public Affairs President Reeves

School of International Service President Ghassemi

School of Communications President Dooley

Graduate Business Association President Sandhu

Absent:

Vice President of Management Amritt

II. Approval of Minutes

Sunday, February 03, 2019

III. Cabinet Reports

PRESIDENT

N/A

VICE PRESIDENT OF MANAGEMENT

• **Milestones**

- The University Alumni Board had invited the Graduate Leadership Council to identify needs of the graduate community that the Board can assist with meeting. The feedback shared will inform the strategic priorities of the board for the next two years.
- The Faculty Senate Graduate Curriculum Committee has elected Jennifer Poole

• **In Progress**

- Call for nominations for the 2019-2020 Graduate Leadership Council Executive Board on Wednesday, March 13. Applications will be open till Friday, March 22 with information sessions on Monday, March 18 and Thursday, March 21.
- A working group has been established to write an Academic Integrity Code for graduate students. The new code will be separate from undergraduate students and go into effect academic year 2019-2020.



- **Upcoming**
 - The entire Executive Board must complete transition memos by Monday, April 8 detailing standard operating procedures of position.
 - Announcement of 2019 Campus Climate Survey results. Constituency meetings will be organized to present the findings and determine actionable steps for the next year.
 - Revising and finalizing Constitution and Bylaws based on the feedback and issues raised during the on the Fiscal Policies meeting.

VICE PRESIDENT OF FINANCE

- **Milestones**
 - GLC Travel Grant Recipients: 43 finalists receiving \$15,898 in total
 - CAS 14; SIS 10; SPA 8; SOC 7; Kogod 4
 - 20 PhD students; 10 international students
 - Submitted international insurance approval for 12 recipients travelling abroad
 - Met with SA Office to share final list
 - University Budget Committee Student Roundtable on Feb 21
 - BOT Finance and Investment Committee meeting on Feb 28
 - GLC Fiscal Policy draft
- **In Progress**
 - Compiling paperwork for all GLC Travel Grant recipients and sharing with Ebonie and Calvin
 - SPA and SIS gala proposals; funds transfer
- **Upcoming**
 - Discuss GLC Fiscal Policy draft with SA office and incorporate feedback
 - Finalize it as part of the bylaws
 - GLC End-of-the-Year Budget Report on April 28
 - GSC end-of-the-year (fall+spring) budget reports due COB on April 26
 - Please use the template [here](#)
 - Failure to submit end-of-the-year GSC report may result in hold on budget allocation for academic year 2019-2020
 - Finish writing detailed Exit Memo for the next Director of Finance

VICE PRESIDENT OF COMMUNICATIONS

- **Milestones**
 - **Rebranding** – We are currently in the third (and final) round of designs for the new GLC and GSC logos. We began with a modern abstract design, moved to a modern seal style, and have now settled on a traditional seal. The logos will be completed this week.
 - **TenleyTalk** – We have now released three episodes of the new GLC podcast. From episode one to episode three, we have seen growth in our audience and outreach. However, we are still looking for ways to better cater our segments to graduate needs and tastes while implementing innovative advertising techniques.



- **Graduate Gazette** – We released one edition of the Graduate Gazette on the first day of Founders Week which unfortunately led to a sharp decrease in the Open Rate (50% to 21%) and Click Rate (5.7% to 4.6%). Our 2019-20 Elections Email did much better with an Open Rate of 44% and a Click Rate of 2% (*Note: Click Rate goes down as more people open the email.*) The top four positions explored by students were, in order: President, Vice President, Director of Communication, and Director of Programming. We have had zero submissions so far.
- **Travel Grants** – The 2018-19 Travel Grants program was successfully ended and the submission portal has been shut down.
- **Clubs Webpage** – With considerable assistance from the Director of Clubs & Campus Relations, the Clubs webpage on the website has been completed and now boasts a comprehensive list of all clubs and the registration portal.
- **In Progress**
 - **Website Resources** – Securing a comprehensive listing of all resources available / catered to graduate students for inclusion and linking on our auglc.org website.
 - **GSC Content** – Communicating with GSC Presidents and their communications staff regarding the content they wish to have included on their new website tabs.
 - **Graduate Gazette** – The March edition will be releasing on Monday the 18th, with a special edition of the Gazette to come out soon after requesting submissions for the GLC's Research Symposium.
 - **Website Revamp** – Once we feel comfortable moving forward with the logos, I will be communicating with Joe Peacock on the redesign of our website. Content is already being acquired that he can work with (design-wise) but further information will be needed.
- **Upcoming**
 - **2019 Q1 Social Media Report** – For the April meeting, I will be compiling a report of our activity online during Q1 (Jan. – Mar.) of 2019.
 - **Transition Materials** – As we come to the end of our terms, I will be moving forward with a guide to the Director of Communication role along with a thorough listing of all accounts (plus their passwords) used by the role. This will be stored on the Google Drive.
 - **Social Media Accounts (GSCs)** – I will be reaching out to each of the GSCs in the coming weeks to gain access to your GSC social media accounts. Each of these accounts will be linked to a social media management system and their registrations will be migrated to easily accessible email accounts within the GLC's Google Suite umbrella. Each GSC (and the GLC) will have accounts on Facebook, Twitter, and Instagram.
 - **Canva** – I have received permission and funding to create a Canva account for the GLC and one that would be shared among the GSCs. Materials will be migrated to the new GLC account as soon as processes are completed with the Student Activities Office.



- **Slack Internal Communications** – This has been discussed on multiple occasions, but we need to begin the migration of our conversations to the new Slack channels (because they are linked to our Google Suite) and the GroupMe must be shut down.

DIRECTOR OF CLUBS & CAMPUS RELATIONS

- **Milestones**
 - Marcelino was on boarded as the Online Liaison. Marcelino is also serving on the Latinx Graduation Banquet Committee with Nataly on behalf of the Graduate Leadership Council
 - Liaison budgets were approved for spring events
 - Meeting with Calvin and Chris to discuss club and campus updates including the process for how graduate organizations apply to receive recognition by Student Activities and the GLC.
 - Meeting with Beverly and Calvin to discuss the F1rst Gen Forward Graduate Organization
 - Meeting with Amber to discuss Graduate Black Student Union
 - Attended BoT Audit Meeting
 - Anh held the Language Exchange Happy Hour on March 7 and Silvia held the SPExS Social Hour on March 8
 - Updated the application organizations must use to apply for recognition from both Student Activities and the GLC
 - Jahan, thank you for representing the GLC during the Founders Day Celebration in February.
- **In Progress**
 - Responding to F1rst Gen Forward Graduate Organization application with the decision from the Council
 - Awaiting applications from Graduate Black Student Union and LGBTQ+ Graduate Organization
 - Update: Although the Diversity and Inclusion Symposium will not occur this year, the Washington College of Law will be hosting the 4th National People of Color Legal Scholarship Conference on People of Color and the Future of Democracy on March 21 - 24, 2019
- **Upcoming**
 - Touch base with organizations seeking to apply for recognition by Student Activities and the GLC.
 - Nataly will have a coffee chat on Tuesday, March 19 from 3-5pm
 - Meeting with all liaisons on March 24

VICE PRESIDENT OF PROGRAMMING

- **Milestones**
 - AUPD Active Shooter Training
 - Founders Day



- **In Progress**
 - Planning the following events:
 - Student Loan/Debt/Forgiveness Advising
 - Graduate Symposium
 - Kickball on the Mall
 - D.C. United Soccer Game
- **Upcoming**
 - Recruiting programmers for next year!

IV. Council Reports

COLLEGE OF ARTS AND SCIENCES

- **Milestones**
 - Successful Graduate Professional Development Workshop Day
 - Post-event survey was positive
 - Will try to make it an annual event and work with more offices (alumni etc.)
 - Obtained updated budget estimates from each department
 - Call for nominations for e-board AY 19-20
- **In Progress**
 - Elections
 - Currently collecting nominations
 - Will be reviewing applicants and conducting polling.
- **Upcoming**
 - Escape room event on 23rd March
 - Social Hour at the end of the semester – April 12th
 - Transition dinner at the end of the semester (date TBD)

GRADUATE BUSINESS ASSOCIATION

- Alumni Panel on March 29th
- Social Hour on April 5th
- Nats game on April 12th

SCHOOL OF COMMUNICATIONS

- **Milestones**
 - We had our first networking event of the semester and had great turnout from our alumni. We met with our administrators about supplementing the campus-wide student survey with an SOC-specific survey -- and they agreed to have us collaborate with them. We worked across schools with SIS to get tickets to a National's game or our shared students in Global Media.
- **In Progress**
 - We're designing a diversity and inclusion forum for early April, in collaboration with our faculty diversity committee. We're scheduling a visit to the Newseum for our students, and our spring gala.
- **Upcoming**
 - Nationals game, Diversity / Inclusion forum, and a happy hour for admitted students over admitted students' weekend, April 5.



SCHOOL OF INTERNATIONAL SERVICE

- **Milestones**
 - We created a guideline for the election of the senators for the Program Student Associations under the SIS GSC.
 - We approved the budget for the Journal of International Service.
 - We have opened nominations for the next GSC council.
- **In Progress**
 - We are looking for locations to hold the Big 4 Happy Hour with SAIS, Georgetown, and George Washington. The event is likely to be held on Thursday, March 28th.
 - We are creating a binder to help guide the incoming senators on the SIS GSC so that they can be more informed going into the position next year.
 - The SIS GSC Executive Council will produce transition binders for the incoming council by the end of March.
- **Upcoming**
 - The Big 4 Happy Hour.
 - The Leadership Dinner.
 - Elections to be held on the last week of March.

SCHOOL OF PUBLIC AFFAIRS

- **Milestones**
 - Galentine's Day Panel
 - Card marking activity for Valentine's Day that was distributed to a Senior Center
 - Networking Happy Hour with the Key Executive Leadership Program
 - THSP/JLC and MPP/MPA held town halls for their respective constituencies
 - Received email list of online MPAP students and added them to the SPA bulletin
- **In Progress**
 - Collecting feminine products for the month to benefit poverty-stricken women across the DMV
 - Call for applications for the election of the e-board
 - Finalizing standard operating procedures for all positions
- **Upcoming**
 - Nature Clean up with the Anacostia Watershed Society
 - March Happy Hour at Lucky Strike
 - End of the Year Gala

V. New Business

F1rst Gen Forward Club Recognition Application
Director of Clubs & Campus Relations Tate

VI. Adjournment

President Charles