



I. Call to Order

Vice President of Management Amritt

Present:

- President Charles
- Vice President of Management Amritt
- Vice President of Finance Byambasuren
- Vice President of Communications Lyons
- Vice President of Programming Steele
- Director of Clubs & Campus Relations Tate
- Diversity & Inclusion Liaison Cruz-Castillo
- College of Arts & Sciences President Gunawan
- School of Public Affairs President Reeves
- School of International Service President Ghassemi
- School of Communications Vice President Payne ***Proxy***
- Events Director White
- Diversity & Inclusion Liaison Cruz-Castillo

Absent:

Graduate Business Association President Sandhu

II. Approval of Minutes

Thursday, December 13, 2018

III. Cabinet Reports

PRESIDENT

N/A

VICE PRESIDENT OF MANAGEMENT

- **Milestones**
 - 2019 Winter Retreat was three days of leadership and teambuilding activities with more than 50 student leaders and campus stakeholders across the campus. Handouts and PowerPoints have since been sent out to the council for distribution to their respective constituencies.
 - Presented before the Faculty Senate Executive Committee and Program Chair/Directors to discuss importance of quantitative support resources for students. The Faculty Senate Graduate Curriculum Committee will address the issue of cross-listed undergraduate/graduate courses and establishing guidelines for reviewing course proposals.
- **In Progress**
 - Building out the new election polling system with the Office of Information Technology. Each participating council has been provided critical election timeline and next steps to utilize the system.
 - Still on-boarding individuals to utilize the G-Suite and those who have not activated their account, must do so immediately to avoid account expiration.



- **Upcoming**
 - Revising and finalizing Constitution and Bylaws based on the feedback and issues raised during the on the Fiscal Policies meeting.

VICE PRESIDENT OF FINANCE

- **Milestones**
 - Wrote and presented Graduate Financial Aid Priorities for FY2020-21 to the University Budget Committee
 - University Budget Committee meeting on Jan 30
 - Second budget forum for graduate students before the Board votes on March 1
 - Travel Grant recipients: 10/21 applications were accepted
 - Grantees by schools: 5 CAS; 3 SPA; 1 SOC; 1 SBA
 - Two more rounds of acceptance/ rejection notices: Feb 8; Mar 1
 - International students are eligible for reimbursement now
 - GLC Fiscal Policy meeting on Jan 31
 - Online application for GLC discretionary allocation fund is [open](#) now
- **In Progress**
 - GLC Fiscal Policy draft in collaboration with SA Office
- **Upcoming**
 - Feb 22: to be presented and discussed at GLC monthly dinner
 - University Budget Committee meeting (last one before the Board votes) on Feb 5
 - Budget forum for graduate students during the week of Feb 11-15

VICE PRESIDENT OF COMMUNICATIONS

- **Milestones**
 - After negotiations with South Street and the AU Procurement Office fell through, we have decided to move forward with last-minute applicant Joe Peacock. Work will begin on the logo and website by next week.
 - In preparation of the website redesign, new tabs and pages have been added to the website. Each GSC now has their own tab on the webpage and new pages have been added for Graduate Resources and Graduate Media
 - Three editions of the Graduate Gazette went out this month: a New Year Edition, a Founders Day Ball Special Edition, and a late January Edition
- **In Progress**
 - The new GLC podcast “TenleyTalk” is in the final stages of production. With a new logo and updated production schedule in place, we plan to release the first episode on Wednesday, February 6th.
 - Securing a comprehensive listing of all resources available / catered to graduate students for inclusion and linking on our [auglc.org](#) website
 - Communicating with GSC Presidents and their communications staff regarding the content they wish to have included on their new website tabs



- **Upcoming Projects**
 - Currently exploring the option of organizing and/or hosting a Study Abroad Fair for graduate students in February or March. Discussions are extremely preliminary and are, at this moment, primarily focused on gathering resource information and contacts.
 - Construction of a webpage for graduate student clubs which will require not only a comprehensive listing of clubs at AU but also the means by which these clubs can be organized and recognized by the GLC

DIRECTOR OF CLUBS & CAMPUS RELATIONS

- **Milestones**
 - Created the applications and the criteria that graduate clubs and organizations will use when applying for formal recognition by the Graduate Leadership Council.
 - Met with Student Activities, Carl, and Veronica to discuss Campus Labs.
 - Updated the Master List of Graduate Clubs and Organizations as well as the Graduate Organization Handout based on feedback from GSC Presidents.
- **In Progress**
 - Conducting bi-weekly meetings with liaison team virtually and in-person.
 - Liaisons are submitting their proposed budgets for their spring events
 - Seeking to collaborate with the Student Bar Association at the Washington College of Law on their upcoming Diversity & Inclusion Symposium tentatively scheduled for March 22 from 9am-4pm.
 - Nataly, the Diversity and Inclusion Liaison is currently serving on the Latinx Graduation Banquet Committee on behalf of the Graduate Leadership Council.
- **Upcoming**
 - Events are currently being planned by Silvia, Maggie, Anh, and Nataly for the respective populations they represent in their liaison roles.
 - Meeting with the Office of Diversity and Inclusion in hopes of future collaboration.

VICE PRESIDENT OF PROGRAMMING

- **Milestones**
 - The programming team has expanded and hired a new Events Director, Erin White.
 - Our first graduate event was a success. We had over 100 EventBrite tickets and a big turnout where students from all schools were able to meet and network.
- **In Progress**
 - Contract for Founder Day dinner is ready to be approved by Student Activities.
 - Initial brainstorming for the research showcase has begun.
- **Upcoming events**
 - February 23 - Founders Dinner at Al Dente
 - April 13th - Graduate Showcase
 - April 27th - Kickball on the Mall



IV. Council Reports

COLLEGE OF ARTS AND SCIENCES

- **Milestones**
 - Held first general meeting of the semester
 - General departmental updates
 - Discussion of upcoming transition/finding successors
 - Discussion of possible new election process
- **In Progress**
 - Graduate Professional Development Workshop Day
 - Feb 9th, 10am to 4pm
 - Free breakfast, lunch, and headshots
 - Workshops by Career Center
 - Open to all graduate students
- **Upcoming**
 - Escape room event on the week after Spring Break
 - Social Hour at the end of the semester – April 12th
 - Emergency Preparedness Training

GRADUATE BUSINESS ASSOCIATION

N/A

SCHOOL OF COMMUNICATIONS

- **Milestones**

N/A
- **In Progress**
 - Review of 2017 student survey to identify common themes in SOC student dissatisfaction and prepare to meet with our administration about next steps for SOC and how we can contribute to the 2019 survey design. Our VP Communications, Darius Booker, also sits on a diversity committee in SOC, and we're working with him and with faculty to identify how the GSC can contribute to our school's diversity and inclusion initiatives.
 - Working with our new National Association of Hispanic Journalists chapter to formalize a relationship that can last for years to come.
- **Upcoming**
 - First social event of the term is this Wednesday, Feb 6 at Mad Hatter. Mallory has been working for a few months to build a relationship with alums interested in attending our networking events.
 - Planning for end-of-year gala

SCHOOL OF INTERNATIONAL SERVICE

- **Milestones**
 - Leadership dinner preparation on February 8 with Irish Ambassador to America.
 - Annual International Affair will occur on April 5 at the Italian Embassy.
 - Officiation of the SIS book exchange.



- **In Progress**
 - Guiding document for senators of SIS GSC.
 - Codified voting process for all PSAs in SIS GSC.
- **Upcoming**
 - Elections in March
 - Leadership Dinner on Feb 8th
 - Big-Four Social Hour

SCHOOL OF PUBLIC AFFAIRS

- **Milestones**
 - We brought on a new Gov Representative
 - Dean Wilkins hosted a town hall meeting with SPA students to address questions and concerns
 - SPA hosted a Book Drive and collected 100 books and dvds
 - Finance Team received the financial training and have created standard operating procedures for our finance process
 - We hoped an internship workshop for the International students in SPA
- **In Progress**
 - Gala planning
 - Finalizing standard operating procedures for all positions
- **Upcoming**
 - Galantine’s Day Panel
 - Card making activity to be distributed to a Senior Center
 - Networking Happy Hour with the Key Executive Leadership Program

V. New Business

- i. Club Criteria and Recognition Process
Director of Clubs & Campus Relations Tate

Tate proposed the vote on the new club criteria and recognition process for the GLC and request form.

Voting Record:

- President Charles – No
- Vice President of Management – Yes
- College of Arts & Sciences President Gunawan - Yes
- School of Public Affairs President Reeves - Yes
- School of International Service President Ghassemi - Yes
- School of Communications Vice President Payne – Yes
- Graduate Business Association President Sandhu – N/A

The vote passed.



ii. SPA Funding Request
SPA President Reeves

Reeves submitted a funding request for \$13,000 SPA's end-of-the-year gala. Reeves said that instead of using ticket revenue for the scholarship fund, SPA will be creating an emergency fund to support SPA graduate students in need. The location of the gala will be at the Clarendon Ballroom and the prices includes catering and open bar. SPA Dean's Office will be covering the initial deposit of \$4,300 which the GSC will have to repay for the event. The expected attendance is projected 150-200 people.

Charles asked if the \$8,000 SPA had in their budget was taken into consideration in the final venue cost of \$17,460?

Reeves said they did not anticipate not having the \$8,000 since the GSC had to provide funding to the Public Purpose Journal.

Charles said the funding for the Public Purpose Journal should have come out of the GLC account so the GSC will not be penalized.

Byambasuren asked how the event was subsidized last year?

Reeves said ticket sales were sold every week to subsidize the event.

Charles proposed the vote on a \$2,500 funding allocation to SPA GSC supplement the funds allocated to the Public Purpose Journal.

Voting Record:

President Charles – Yes

Vice President of Management – Yes

College of Arts & Sciences President Gunawan – Ye

School of Public Affairs President Reeves - Yes

School of International Service President Ghassemi - Yes

School of Communications Vice President Payne – Yes

Graduate Business Association President Sandhu – N/A

The vote passed.

iii. Student Support Payment
Vice of President of Finance Byambasuren

Byambasuren presented on spending models that increased the student support payments if the 15 percent non-profit maximum was removed. She had suggested removing the prorated stipend amount and instead, splitting payments in two installments at 50 percent at the beginning and middle of the semester.

Gunawan said he preferred to have a certain amount of money given to each council in a lump sum to allocate as they see fit.



Ghassemi recommended we look at all the executive positions across the schools and determine a certain amount of money to allocate for each position.

Charles said two models are presented: 1) all executive will get a standard rate; and 2) lump sum for each school to allocate between all positions.

Charles requested the council to send all members on their council who would receive student support payments to Byambasuren.

Charles and Byambasuren will be meeting with Student Activities to discuss the two models more in-depth and will inform the council afterwards.

iv. Al Dente Event Request
Vice of President of Programming Steele

Steele informed the council the total event cost for the Pre-Founders Ball Social Hour would be \$9,600 for unlimited food and beverages between 5:00-9:00 p.m. for 100 guests. Due to a confusion in the time, the event is \$3,600 more than the \$6,000 initial quote.

Reeves said the event should be open to the larger graduate community or no will come who is not coming to the ball since the location is not accessible.

Charles motioned to table a vote on the funding proposal of \$9,600 to ascertain the full capacity of the space . The motion passed.

VI. Adjournment

Vice President of Management Amritt