

I. Call to Order

Vice President of Management Amritt

Present:

President Charles

Vice President of Management Amritt

Vice President of Finance Byambasuren

Vice President of Communications Lyons

Vice President of Programming Steele

College of Arts & Sciences President Gunawan

Graduate Business Association President Sandhu

School of International Service President Ghassemi

School of Public Affairs President Reeves

Absent:

Director of Clubs & Campus Relations N/A

School of Communications President N/A

II. Approval of Minutes

Thursday, September 6, 2018

III. Cabinet Reports

PRESIDENT

- Pitched space proposal to Nancy Davenport
 - Graduate Leadership Office (B58) is ready for use
- Interviewed nine SOC candidates - will announce the cabinet by Sunday
- Will move to interview Director of Clubs and Relations candidates next week after close of application. Will require quorum to interview.
- Appointing GLC Liaisons to serve as diversity and inclusion liaison, SPEX liaison, online liaison, alumni liaison - please send recommendations to me by 10/14

Council Projects

VP Finance

- Club mission statements from all clubs receiving graduate funding.
- Finance Committee updates

VP Communications

- Marketing materials produced for SBA/GLC Happy Hour by COB Friday, October 12.
- Redesign company - updates, progress, new vendors - need to solidify by November 1.
- Materials for programming events (basketball game, wizards game) to be completed October 21st.
- Newsletter progress

VP Management

- Professional Headshots
- Filling BOT Committee meetings with student leaders
- Tutoring available
- Attendance/Constitutional review

VICE PRESIDENT OF MANAGEMENT

- **Accomplishments**
 - Selection of a new Dean of Students who began this month. We will be working with him closely to identify issues identified in the spring 2018 campus climate survey.
 - Eagles Elect, student-led voting initiative, was able to successfully register more than 1,000 students to vote. Efforts will be focused on election information for the weeks leading up to the midterm election.
 - Paperwork for student support payments are all in and currently being processed. Members on the university payroll system will be paid at the next pay period while everyone else will receive a check in the mail.
 - Working with the Office of Graduate Studies & Research, the council was to obtain extended UPass distribution hours by special appointment.
- **In Progress**
 - Identifying vendor to provide professional headshots for interested graduate students and graduation photos in the spring semester.
 - Obtaining access to the digital signs in the library to display events throughout the day and AU Alerts in the case of an emergency.
 - Formulation of governing Bylaws and rewriting the Constitution. A draft document will be made available at the end of the semester for public comment.
- **Upcoming**
 - Planning for the Spring 2019 Campus Climate Survey including questions topics, timeline, and graduate student community presentation.
 - Winter retreat that will be held on-campus and involve leadership all across the graduate student community. More information will be forthcoming at the end of the month.

VICE PRESIDENT OF FINANCE

- **Accomplishments**
 - Financial training on 9/12 with 15+ attendees.
 - Compiled a report by GSCs on their up-to-date allocation processes and circulated it with Calvin.
 - Updated instructions to request funding from the GLC on our website.
 - Attended the University Budget Committee kick-off meeting, overview session and the 2nd meeting between 10/1-10/9.
 - Student Budget Forum hosted by SG and facilitated by Mary Clark and Doug Kudravetz on 10/9.
- **In Progress**
 - In contact with Ebonie regarding how the GLC and the GSCs can track their spending.
 - In contact with Calvin regarding concerns/ issues with GSC allocation processes.
 - Working out dates for a Graduate Student Budget Forum in collaboration with the budget committee.

- **Upcoming**
 - Expect a date before 10/24 for the Graduate Student Budget Forum.
 - Budget committee meeting on 10/24 on a 2nd draft of budget guideline formulations for the BOT November meeting.
 - Looking for a focus group on how to improve the GLC Travel Grant process.

VICE PRESIDENT OF COMMUNICATIONS

- **Accomplishments**
 - **Email & Newsletter** – Thanks to the hard work of Carl, Veronica, and Chris, we have acquired close to 4,300 student emails for use in the distribution of a newsletter and announcements. Will continue to work closely with Carl in regards to newsletter design and content. Current plans are to use MailChimp given we already have an account there.
 - **Facebook & Twitter** – Have completed a full examination of all social media content from the 2017-2018 academic year. Furthermore, data from “Q3 – 2018” shows a promising uptick in all social media, especially regarding outreach. Prepared to present findings and recommendations. (Side note: Lots of influencer activity from school-associated accounts in the last month.)
- **In Progress**
 - **Rebranding** – Have reached out to three design agencies and received proposals from two. One agency in particular has shown great promise. Planning to move forward soon.
 - **GLC Event Graphics** – Graphical content for Facebook and Twitter is being designed for the full slate of GLC activities remaining this semester. Work has been delayed by requests for graphics for other events and activities. Facebook events will also be created for each event to accommodate sharing.
- **Upcoming**
 - **Paid Promotion** – The GLC currently has little reach on social media. To boost our reach and engagement, the use of paid promotion will begin in the next few weeks. Due to school policy, my personal credit card will need to be used with paperwork filed post-expenditure for a refund from the college.
 - **Director of Clubs & Campus Relations Applications** – So far, we have received three applications for this position. Corrections have been made to the promotional materials to better align with appropriate wording. Applications close this Friday at midnight.

DIRECTOR OF CLUBS & CAMPUS RELATIONS

N/A

VICE PRESIDENT OF PROGRAMMING

- **Accomplishments**
 - Town Hall completed
 - Submitted contract for Social Hour on Oct. 26th
 - Deposit for Washington Wizards Game on Dec. 1st has been paid
 - Nov. 9th event is booked
 - Submitted Eventbrite forms for all events
- **In Progress**
 - Waiting for promotional materials for Oct. 26th, Nov. 9th, and Dec. 1st events
 - Waiting on contract approval for Oct. 26th social hour
 - Waiting for EventBrite links from Student Activities to start registering students for events
- **Upcoming**
 - Oct. 26th: Order catering for Nov. 9th basketball game
 - Nov. 1st: Final payment for basketball game due

IV. Council Reports

COLLEGE OF ARTS AND SCIENCES

- **Accomplishments**
 - New Vice President and Programming Chair!
 - Obtained Senate representation for Philosophy and EPGA
 - Multiple events from different departments
 - Social hours, BBQ, conferences, seminars
- **In Progress**
 - Reviewing department budgets
 - Obtaining representative for Anthropology department
- **Upcoming**
 - Escape Room event – November 10
 - Working on having a Social Hour with Alumni in Spring 2018
 - Discussing possibility of having a graduate-focused Career Center open house

GRADUATE BUSINESS ASSOCIATION

- We have planned events with both Kogod Alumni and other DC area business schools for our first ever mixer. We are also promoting an upcoming Blockchain Forum with the business school organizing it.

SCHOOL OF COMMUNICATIONS

N/A

SCHOOL OF INTERNATIONAL SERVICE

- The GSC met with Julia Zeigler, Matt Meekins, and Calvin regarding ways to increase representation of online graduate students within the SIS GSC and AU.
- Organized a meeting between the SIS Dean, the General Council Office and the students affected by the subpoena issued from Maria Butina's defense team.
- JIS budget passed in our senate.
- The GSC will be hosting a happy hour on Nov 18th at Toro Toro.
- The tentative date for our Zoo Lights event is November 30th. We need help finding AU alumni though.
- We have confirmed the Irish Ambassador as our keynote speaker for our Leadership Dinner on February 8th.

SCHOOL OF PUBLIC AFFAIRS

- **Accomplishments**
 - SPA Scavenger Hunt was a success and students who participated had lots of fun.
 - Elections have ended and SPA has a full board to begin scheduling events for the rest of the year.
- **In Progress**
 - First full council meeting is Friday, October 12, at 5:30pm.
 - This is an on-boarding meeting to get new members up to speed
 - Kickball Game v. GW scheduled for Saturday, October 20 at 3:00pm
 - Working on finalizing details for the Happy Hour after the game
- Working with an online student to finalize the criteria for the Online Student Representative position to begin in Spring 2019
- **Upcoming**
 - Finalize plans for November events
 - Collecting canned goods for AU's Food Pantry
 - Social and Academic Event
 - Update website with bios for the new members and a new group photo

V. New Business

- i. Strategic Plan Update
Immediate Past-President Mina Kato
Confidential Presentation.
- ii. 2017-2018 Social Media & Q3 Analysis
Vice President of Communications Lyons
- iii. Budget Forum Discussion
Vice President of Finance Byambasuren
Byambasuren has been appointed to the University Budget Committee comprised of 20 representatives with three student representatives. The university is entering a new budget year where the committee will be proposing a new biannual budget to the Board of Trustees in November. The council will be working with the Student Board Association to host a graduate student budget forum for graduate students to learn about the budget process.

Suggested Ideas:

Reeves said the Justice, Law & Criminology programs students are having difficulty getting into classes over undergraduate students. Additional sections need to be created to ensure students are able to get into their required courses.

Gunawan said the tuition for PhD candidates have increased in the past decade with the overall campus but their stipends have not. If the university wants to be competitive, it needs to have larger stipends for their graduate students.

Steele said students should have more opportunities to contribute to academic journals. In addition, a dedicated graduate student advisor or central place for advising.

Amritt said graduate student housing options should be made available for students having to travel across the world to attend the university. In addition, online education costs and how that impacts the budget year.

Charles said financial aid is structured at 80 percent need and 20 percent merit. However, students who are most in need are not receiving enough financial aid nor does the university have the means of capturing this information before a graduate student is admitted to the university.

VI. Adjournment

Vice President of Management Amritt